



## The Procrastinator's Handbook: Mastering the Art of Doing It Now

By Rita Emmett

WALKER CO, United States, 2000. Paperback. Book Condition: New. 173 x 130 mm. Language: English . Brand New Book.

Almost everyone procrastinates. For some it causes problems and strains relationships at home and at work. For most people, though, procrastination is a frustrating or troublesome habit we would like to overcome. Rita Emmett will inspire you to get started. With humor and with advice drawn from her own triumph over procrastination and that of people she has met at her acclaimed seminars, she gives you proven tips and techniques for: - identifying how and why you put things off - motivating yourself to begin and finish unpleasant tasks - organizing your time and efforts to achieve your goals - developing strategies to move forward when stuck or reverting to old procrastination patterns Filled with useful advice and real-life stories of people who have overcome procrastination, and written with a winning touch, The Procrastinator's Handbook is as entertaining as it is helpful and rewarding. After reading it, you'll find that your self-esteem and your productivity grow.



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